



SALESIAN HIGH SCHOOL

Seeking Coordinator of Youth Ministry

Salesian High School is searching for a qualified Coordinator of Youth Ministry to work with its Administrative Team to animate the pastoral dimension of its educative work.

Salesian brings to life the charism of St. John Bosco in its educative work, creating for young men not only a rich academic school environment, but also one that is a welcoming home, an evangelizing parish, and a joyful playground. The Coordinator of Youth Ministry leads a Youth Ministry Team in animating educators in the Salesian spirit, and in planning and organizing various events.

Our ideal candidate has experience in a Salesian setting, is steeped in the Catholic faith, has been involved in youth ministry, exhibits strong multitasking and organizational abilities, and is relational and collaborative with both adults and the young.

Key Responsibilities:

- Coordinate the sacramental and prayer life of the school community.
- Design and lead prayer experiences for groups.
- Develop and implement a program of annual retreats for each grade level.
- Form youth leaders and foster peer ministry among the students.
- Organize and follow-up the service hour program of the school.
- Lead various school-wide service opportunities that engage students with the poor.
- Plan and animate mission trips, both domestic and abroad.
- Liaison with the local Church and other neighborhood organizations.

Leadership and Collaboration:

- Serve as a key member of the school's leadership team, contributing to strategic planning and decision-making processes.
- Collaborate with other administrators, faculty, and staff to ensure alignment of facilities and financial operations with the school's mission and goals.
- Communicate effectively with stakeholders, including parents, staff, and board members, regarding pastoral matters.

Qualifications:

- Bachelor's degree in education and/or religious studies.
- Minimum of 3 years of experience in youth ministry or education.
- Excellent organizational, leadership, and communication skills.

- Proficiency in Google Suite and Microsoft Office Suite.
- Fluency in Spanish is preferable, but not required.

Compensation:

- Salary range: \$60,000 - \$68,000.
- Comprehensive benefits package, including health insurance, retirement plan, and professional development opportunities.

Application Process:

Interested candidates should submit a resume, cover letter and a list of three professional references to **Fr. James Heuser, SDB, President** at jheuser@salesianhigh.org

**Salesian High School
148 E. Main Street
New Rochelle, NY 10801**